



17th Asian Games
INCHEON 2014

Accreditation Guide

for the 17th Asian Games



2014 Incheon Asian Games Organizing Committee

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1. Introduction

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1. Introduction

1.1 Purpose of This Guide

On the basis of Accreditation Guidelines set by Olympic Council of Asia (OCA) and the Host City Contract for the 17th Asian Games, 2014 Incheon Asian Games Organizing Committee (IAGOC) has formulated the Accreditation Guide for the 17th Asian Games.

According to the accreditation policy for the 17th Asian Games, the personnel who are eligible to participate in the Games will be duly accredited and allowed to access specific Games venues and zones to perform their official functions.

This Guide contains detailed information on the Accreditation process including issuance, categories and privileges of Accreditation Card as well as its type and valid period. Also, this Guide sets well-defined regulations for actual operation of Accreditation and facilitating the work of responsible organizations requiring Accreditation.

Cross-Referenced Documents

- OCA Rules and Constitution
- Host City Contract
- OCA Accreditation Guidelines

1.2 Overview of Accreditation

An accreditation grants a participant access rights and privileges which are entitled by the category groups to fulfill official roles in the 17th Asian Games.

Accreditation is not an external sign of a special right or a certain position, but it is an important mean of managing the large numbers of participants, facilitating their movements in a flexible and secure manner.

The appropriately qualified and eligible participants are entitled to go through the accreditation process and receive an Accreditation Card which allows them to access the work-related venues and zones. The Accreditation also keeps accredited or non-accredited persons out of inaccessible areas.

1.3 Master Schedule

Deadline	Action	Responsible Organization
December, 2013	Distribution of the Accreditation Guide for the 17 th Asian Games and opening of the online Accreditation system <ul style="list-style-type: none"> <i>Username and password for using the online Accreditation system will be assigned</i> 	IAGOC Accreditation Responsible Organization
2014. 4. 30	Deadline for the submission of the Accreditation application forms <ul style="list-style-type: none"> <i>IAGOC Accreditation Team highly recommends all responsible organization submit the application forms via online Accreditation system.</i> 	Responsible Organization
2014. 5	Holding Pre-Delegation Registration Meetings (Pre-DRMs) with National Olympic Committees (NOCs)	IAGOC Accreditation NOCs
2014. 7	Distribution of Pre-Valid AGIACs to responsible organizations	IAGOC Accreditation
2014. 8. 20 - 10. 19	Valid term of the 17 th Asian Games Accreditation Card	IAGOC Accreditation
2014. 9	Holding Delegation Registration Meetings (DRMs) with NOCs	IAGOC Accreditation NOCs
2014. 9	Operation of Accreditation Centers	IAGOC Accreditation
2014. 9	Commencing validation process of AGIACs	IAGOC Accreditation
2014. 9. 19	Opening Ceremony of the 17 th Asian Games	IAGOC
2013. 10. 4	Closing Ceremony of the 17 th Asian Games	IAGOC
After the Games	Submission of the Official Report on Accreditation operation and statistical data	IAGOC Accreditation

- Web Address of online Accreditation system: (<http://acr.incheon2014ag.org>)
- IAGOC Accreditation only accepts online Accreditation Application Forms.
- Online Accreditation System will be closed after the official Accreditation submission deadline.

1.4 Accreditation Procedure

Phase	Action
1	Establishment of online Accreditation system
2	Distribution of the Accreditation package containing the Confirmation of Receipt, Accreditation Guide and Organizational Consent Form Upon receiving of the Accreditation package, responsible organizations have to send the Confirmation of Receipt to IAGOC immediately via email or fax. IAGOC Accreditation email: accreditation@incheon2014ag.org (NOC) fed.acr@incheon2014ag.org (IF/AF)
3	Responsible organizations collect the accreditation information of persons who will participate in the Games under the organization
4	Completing submission of the Accreditation Application Forms
5	Pre-DRM with NOCs
6	Reviewing submitted information of the participants by Korean Ministry of Justice to confirm their eligibility to enter Korea.
7	Posting the Pre-Valid AGIACs to the responsible organization
8	The participants' entry to Korea with multiple entry visa • Multi Entry Period: 2014. 8. 20 – 10. 19
9	Visiting the Accreditation Centers and completing AGIAC validation process

1.5 Media Accreditation

Information on the media accreditation will be provided by the Media Accreditation Guide. If there is a difference in tel content of this Accreditation Guide and Media Accreditation Guide, the content in the Media Accreditation Guide should be complied.

In January 2014, the Media Accreditation Guide will be posted on the media homepage in the Games official website (www.incheon2014.kr).

Main contents of the Media Accreditation Guide are;

Master schedule of media accreditation

Accreditation procedure for media participants

Production and validation of AGIACs for media categories

Responsible organization for media accreditation

Seating access of media participants

1.6 Glossary

Term	Definition
Accreditation	The process of registering, producing, distributing and validating Asian Games Identity and Accreditation Card. The Card permits the holder access rights and other privileges for the Asian Games
Asian Games Identity and Accreditation Card (AGIAC)	A personalized card issued by IAGOC based on the OCA Rules and Guidelines. The AGIAC displays the identification information of the holder and the rights entitled during the Games.
Accreditation Center	A facility operated by IAGOC to provide accreditation services for the participants.
Category	Group of accredited persons based on the similarity of their roles in the Games, and therefore allocated similar privileges.
Temporary Access Passes	A pass issued to accredited or non-accredited personnel permits temporary access to the specific Games venues. The pass holder is able to enter the venues including Competition Venue, Athletes' Village and MMC within a day.
Pre-Valid AGIAC (PVC)	The AGIAC to be distributed the participants as non-validated.
Transportation Code	The alpha numeric codes displayed on the AGIAC to indicate the transport privileges.
AGIAC Validation	The process of changing the accreditation status of an individual's PVC into 'validated'
Zones	IAGOC generated numeric codes to place on the AGIAC. The Zones indicate designated access areas with a competition venue.
Codes	A system of letters, numbers or symbols and their association with a particular organization, venue, zone or other privileges. The codes can be identified by the agreed set of terminology.

2. Asian Games Identity and Accreditation Card(AGIAC)

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2. Asian Games Identity and Accreditation Card(AGIAC)

2.1 Function of the AGIAC

The Asian Games Identity and Accreditation Card (AGIAC) contains all information necessary to identify eligible persons to participate in the Games and to perform its two fold functions.

The AGIAC functions are:

- **Multiple Entry Visa for the overseas participants**

Persons whose eligibility for travel to Korea is authorized are able to freely enter Korea without visa arrangement between 00:00 August 20th and 23:59 October 19th, 2014. Upon travel to Korea, the participants will be required to present their Pre-Valid AGIAC and Identification Document such as passport or special ID travel card.

- **The Games official document to grant access to the Games venues**

The AGIAC provides a basis for the access permission of the Games venues and enables IAGOC to confirm Identity of the participants. To be used as the Games official document, the AGIAC holders must complete the validation process. Once activated, the AGIAC becomes effective.

2.2 Valid period of the AGIAC

The 17th Asian Games Identity and Accreditation Card will be valid from 00:00 August 20th to 23:59 October 19th, 2014.



2.3 Specification of the AGIAC

2.3.1 Form of the Card

The size of AGIAC is 10cm × 15cm. It contains the holder's rights granted by the accredited categories and identification information on the front and back of the card.

2.3.2 Languages on the Card

The official languages on the AGIAC are:

- English
- Korean (language of the host country)

2.3.3 Principal elements of the Card

The principal elements to be visible on the Card are:

- The official Games title and emblem
- A category letter with background color as indicated in the Accreditation Charts
- A recent (within last 6 months) color photograph of the holder, on both sides of the card
- Personal information about the card-holder on both sides of the card (name, function in the Games, responsible organization)
- Codes determining the Venue, Zone(s) and other privileges including transportation and AV Dining Hall access to which the bearer is entitled to
- The individual's accreditation number on both sides of the card
- The Games sponsor's logo
- Security measures to prevent the production of counterfeit cards.

2.4 Transferable Accreditation Card

Transferable Accreditation Cards will be allocated to the Accreditation Responsible Organization such as the OCA, IOC and NOC. The purpose of issuing the Transferable Accreditation Card is to enable the organizations to maximize the Accreditation opportunities and to facilitate their operation through transferable Accreditation.

Types of Transferable Accreditation Cards are as below:

- Nominative Transferable Accreditation Card
- Upgrade Card (U Card)

2.4.1 Nominative Transferable Accreditation Card

The Responsible Organizations which are assigned the transferable Accreditation Card must submit the Accreditation Application of expected Transferable Accreditation Card with reference to the quota and times of transfer allowed from the table below:

Responsible Organization	Accreditation Category	Quota	Times of transfer allowed
OCA	B	12	2
IOC	B	12	2
NOC	C(NOC Guest) Fo(Team Official)	1 is assigned to every 20 participating athletes (NOCs are required to select the category of Transferable Accreditation Card holder between C-NOC Guest and Fo-Team Official and complete the Accreditation within the allowed quota)	2

- The Responsible Organizations will not be allowed to submit the Transferable Accreditation applications which are over quota.
- Applicants for the Transfer Accreditation should be subject to normal accreditation procedures.

- Nominative Transferable Accreditation Card issuance procedure

Phase	Action
1	Responsible organizations submit the accreditation application for the proposed user of Transferable Accreditation Card to IAGOC before submission deadline
2	Confirm the list of the recipient of Transferable AGIAC and order of use through the DRM
3	Notify IAGOC Accreditation by a request form one day prior to the arrival of Transferable Accreditation Card holder
4	Return and cancel the first card holders Accreditation Card at the Accreditation Center and validate new Accreditation Card

Transferable Accreditation Card can be transferred within the persons who are accredited to the Category for the transferable accreditation in the order decided by the responsible organization.

The maximum time allowed to transfer the Accreditation is twice among three people in the determined order.

For instance, Transferable Accreditation Card can be transferred from the first user A to the next user B, and then from user B to user C. The Card can be transferred twice and used by three persons with the single quota.

Before the Card is transferred to the next user, the responsible organizations have to submit a Transfer Request Form notifying the accreditation transfer to an Accreditation Center. Submitted information will be updated on the Accreditation System.

The original Accreditation Card must be returned to the Accreditation Center for deregistration. After the cancellation process, the next user can validate his/her Accreditation Card.

Also, the transferable card can only be transferred to another person of the same category. Transferring from a 'Team Official' to a 'NOC Guest' is not allowed.

NOC Guest	→	Team Official (Incorrect)
NOC Guest	→	NOC Guest (Correct)

2.4.2 Upgrade Card (U Card)

The function of the Upgrade Card is to extend the access right of the accredited personnel. The Card is only effective when it is used together with the original Accreditation Card.

There is no limitation to transfer the Upgrade Card.

However, if the Upgrade card for your organization is lost, IAGOC will not reissue the card.

The accessible Games Venues with the Upgrade Card are;

- All Competition Venues (∞)
- Main Press Center
- OCA Family Area

Notice: The AGIACs and Upgrade Cards do not provide access to the Opening and Closing ceremonies.

- Quota for the Upgrade Card

Responsible Organization	Quota for the Upgrade Card
NOC	1 per 50 athletes (1 Upgrade Card is allocated to the NOCs whose participating athletes are less than 50)
IF/AF	10 per each Sports Federation (the sports of the federation must be included in the 17 th Asian Games)

3. Temporary Access Passes

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3. Temporary Access Passes

3.1 Type and function of the Temporary Access Passes

The accredited persons or non-accredited persons who need access to the Games venues to perform their roles are requested to hold temporary access passes.

Guest Pass and Day Pass will be managed as the temporary passes, and are classified according to the accessible venues. Temporary access pass will be issued to the applicants whose purpose of visit is appropriate to gain the access.

3.2 Guest Pass

Guest Pass ensures the access right to the below venues:

- Athletes' Village (AV)
- Main Media Center (MMC)
 - Main Press Center (MPC)
 - International Broadcasting Center (IBC)

3.2.1 Athletes' Village Guest Pass

Athletes' Village Guest Pass allows the functional staffs, friends and family of the delegation access to the International Zone or Residential Zone and the pass is granted to the accredited persons and non-accredited persons.

The table below describes the general process for Athletes' Village Guest Pass.

Phase	Action
1	Accreditation Organization submits requests to the Athletes' Village Guest Pass Center a day before passes are required.
2	Guest arrives at the Guest Pass Center and exchange identification document with photo identification for the Guest Pass
3	Guest ensure the Guest Pass are returned and in exchange for the identification document

The accessible zones by the Guest Pass are different in accordance with accreditation category or purpose of visit. Media participants are only able to access to the International Zone of the Athletes' Village.

• Athletes' Village Guest Pass for the NOCs

Athletes' Village Guest Pass will be issued to the NOC Visitors, friends and family of the delegation and sponsors. Each NOC has their own daily quota which is allocated by the delegation size for the Guest Pass.

The visitors may request access of International Zone or Residential Zone depending on their purpose of visit. The following table contains the process for the Athletes' Village Guest Pass for the NOCs.

phase	Action
1	NOC receives daily requests for the Guest Pass.
2	NOC Chef de Mission or HQ Staff visits the AV Guest Pass Center and submit the application form a day prior to the guest's visit. The number of application has to be within NOC quota numbers.
3	Guests arrive at Athletes' Village Guest Pass Center and exchange the identification document with photo for the Guest Pass.
4	NOC receives and accompanies guest within Residential Zone of the Athletes' Village
5	NOC Guests ensure Guest Passes are returned in exchange for accreditation card or identification document after the visit.

- Daily quota for the Athletes' Village Guest Pass (for NOCs)

Delegation Size	Quota
1 - 30	6
31 - 50	8
51 - 80	10
81 - 110	12
111 - 140	14
141 - 164	16
165 - 188	18
189 - 212	20
213 - 236	23
237 - 260	26
261 - 284	29
285 - 308	32
309 - 332	35
333 - 356	38
357 - 380	41
381 - 404	44
405 - 428	47
429 - 452	50
453 - 476	53
477 - 500	56
501 - 530	59
531 - 560	62
561 +	65

3.2.2 Main Media Center Guest Pass

For those who need access to the Main Press Center and International Broadcasting Center for fulfilling their role, the Main Media Center Guest Pass will be issued. The MMC Guest Pass shall be issued to the applicants whose purpose of visit is appropriate.

Process of Main Press Center Guest Pass is as follows;

Phase	Action
1	The MMC Guest Pass Center receives the application form for the Guest Pass until 3pm a day before the actual visit.
2	The Guest visits the MMC Guest Pass Center and exchange the identification document for the Guest Pass
3	After completion of the visit, the guest returns the Guest Pass and collect his/her identification document

Process of International Broadcasting Center Guest Pass is as follows;

Phase	Action
1	MMC Guest Pass Center receives application form for the Guest Pass until 3pm a day before the visit of the guest. Submission must be made by the AGIAC holder who has access right of the IBC
2	The guest visits the MMC Guest Pass Center and exchange the identification document for the Guest Pass. The Guest must be accompanied by the applicant whose AGIAC grants IBC access.
3	After completion of the visit, the guest returns the Guest Pass and collect his/her identification document. The inviter, applicant of the guest pass, or the person who is from the same responsible organization and in possession of the IBC accessible AGIAC accompanies the guest until the Guest returns the pass to the MMC Guest Pass Center.

3.3 Day Pass

Accredited participants or non-accredited persons can receive a Day Pass to perform their function in the Competition Venue. The Day Pass will be issued to the persons who are eligible to access to the competition venue.

The Day Pass will be issued within a quota determined in accordance with the size of competition venue. When the application is over quota, the day pass will not be issued.

The day pass will not grant access to the Field of Play and the seat in the zone. Day pass is only valid when it is presented with the holder's identification document throughout the visit.

Following table contains Day Pass process

Phase	Action
1	Applicants submit Day Pass application form to the department of IAGOC that is related to the visitors' purpose of visit. The application must be submitted by 3pm on the previous day of the actual visit. NOC delegation members are able to submit the application to the AV Accreditation Center.
2	The eligibility of access will be checked and the application result will be informed to individuals.
3	The approved visitors are required to visit the accreditation center (Incheon Int'l Airport Accreditation Center is excluded) or contact to the responsible department of their application. After the identification information check, the day pass will be given to the applicant.
4	The visitors bear the day pass and role their function while the day pass is valid

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4. Accreditation Procedure

4.1 Accreditation Procedure

Phase	Action	Responsible Organization
1	IAGOC distributes the Accreditation Package which includes the Accreditation Guide and Consent Form to the accreditation responsible organization	IAGOC
2	The responsible organization will collect the information from the individuals who are coming to the Games and verify the submitted information	Responsible Organization
3	Responsible organizations complete submission of applicants' information via an Online Accreditation System to April 30 th , 2014	Responsible Organization
4	IAGOC and the responsible organization jointly verify the submitted information of the participants.	IAGOC/ Responsible Organization
5	IAGOC produce Pre-Valid AGIACs (PVCs) of all confirmed applicants. Participants who are on the confirmed accreditation list can receive the PVCs	IAGOC
6	IAGOC post the PVCs to the responsible organizations.	IAGOC
7	Responsible organizations redistribute the PVCs to the accredited persons.	Responsible Organization
8	Overseas participants arrive in Incheon within the multiple entry period	IAGOC/ Responsible Organization
9	IAGOC will have Delegation Registration Meeting (DRM) with NOCs and finalize the accreditation list	NOCs
10	Participants visit to the Main Accreditation Center and other Accreditation Centers and have their PVCs validated. After being validated, the AGIACs become effective as an official certificate of the accreditation in the 17 th Asian Games and guarantee the accreditation rights and privileges.	Responsible Organization



4.2 Distribution of the Accreditation Guide

IAGOC Accreditation Team will distribute the Accreditation Package including the accreditation material to all responsible organizations in December, 2013.

The Accreditation Guide and documents related to the accreditation will be available to download on the main page of the Online Accreditation System.

Accreditation package contains:

- The 17th Asian Games Accreditation Guide
- Compact Disk including soft copies of the accreditation document
- Organizational Consent Form
- Parental Consent Form
- Confirmation of Receipt Form

All responsible organizations are recommended to check the accreditation package and return the Confirmation of Receipt to IAGOC via email or fax without delay. The original form has to be given to the IAGOC Accreditation Team upon the posting of the Organizational Consent Form and Parental Consent Form.

IAGOC Accreditation Team

Phone + 82-32-458-2474/5

Fax + 82-32-458-2449

Email: accreditation@incheon2014ag.org



4.3 Submission of the Online Accreditation Application

For the Games family accreditation, IAGOC Accreditation Team will operate the Online Accreditation System from December, 2013 to April 30th, 2014.

The accreditation for the 17th Asian Games must be submitted under the accreditation responsible organization. Applications requested by the individuals are not valid.

IAGOC Accreditation will arrange an alternative solution for the organizations that cannot use the Online Accreditation System.

Before the opening of the Online Accreditation System, the organizations will be given a username and password via an official letter. All responsible organizations are advised to change their password after initial connection. IAGOC Accreditation will provide a soft copy of the Online Accreditation System User Manual.

- Online Accreditation System Address: <http://acr.incheon2014ag.org>
- Operation Period: 2013. 12 - 2014. 4. 30

The banner presented on the Games official website (www.incheon2014ag.org) will link up the website with the online accreditation system.

4.4 Completion of the Accreditation Application Forms

Responsible Organizations have to complete the accreditation application via the Online Accreditation System until April, 30th, 2014. Pre-valid Cards will be issued only for the applicants whose accreditation submitted within the system operation period.

All information has to be correct and a standard sized photo along with a scanned identification document has to be uploaded to the accreditation system.

The information saved in the System will be passed to the Korean Ministry of Justice and will be reviewed in order to prepare the Korean visa waiver entry process.

- Applicants should enter the information using capital Latin letters (A-Z) and Arabic numerals (0-9). Special languages should be input to the application form as below table:

Origin letter	Alternative letter
N	N
Ü	U
Ä	O
Ø	O
Å	A
Æ	AE
Ç	C
ß	SS
Ð	D
þ	P
Å	A

- Necessary information to be entered is;

- Family name
- Given name
- Date of Birth
- Gender
- Country of Birth
- Nationality
- Information of identification document
- Address of residence
- Responsible Organization Name
- Accreditation Category and function
- Copy of Passport
- Photo of applicant

- Additional information to be entered to the application form in relation to categories;

Category	Required information
OCA**	Accreditation Number and name of the inviter
NOC**	Accreditation Number and name of the inviter
IOC**	Accreditation Number and name of the inviter
A-IF**, AF**, IAGOC**, WADA**, AGOC**	Accreditation Number and name of the inviter
B-NF	Sports/ Discipline
B-OCA**, WADA**, NOC**, IF**, AF**, NF**, IAGOC**	Accreditation Number and name of the inviter
C-NF	Sports/ Discipline
D-IF/AF	Sports/ Discipline
F-F, Fo(Team Official), Fx, Fp	Sports/ Discipline

① Family Name and Given Name

- Sample of the MRP

[illegible]

Applicant's date of birth must be consistent with that shown on the ID document. Applicants are able to select the date and year from the calendar function in the Online Application Form.

e.g.) 23/07/1987

Check only one of the genders.

e.g.) Male ☐ Female ☒

Applicant's country of birth should be entered

e.g.) Republic of Korea

Country of Nationality stated in the ID Document

e.g.) Republic of Korea



⑥ ID Document Information

- Type of ID document

An applicant may choose only one type of ID document from the following list:

- General Passport
- Diplomatic Passport
- Official Passport
- UN Issued ID
- Special Identification document for travel

- ID Number

The number should be identical with that shown on the applicant's valid passport.

e.g.) 1234567

- ID Expiry Date

Expiry date of the applicant's Identification document must be identified with that shown on the ID document. Applicants are able to select the date and year from the calendar function in the online application form.

Format: Day/ Month/ Year (DD/MM/YYYY)

e.g.) 25/12/2022

※ Passport of the applicant must be valid until October 19th, 2014.

⑦ Current Address

Enter the current address with reference to below items.

- Country/region

Country/region of current residence should be entered. e.g.) Republic of Korea

- City

City of current residence should be entered. e.g.) Incheon

- Address Details (Street and Building Number)

Please enter detailed address of current residence, including street and building number.

e.g.) 1503, Meetyouall Tower, 12 Gaetbeol-ro, Yeonsu-gu

⑧ Responsible Organization

Application forms submitted by the responsible organizations recognized by the OCA are only accepted.

Any application requested by individual applicants will be rejected.

e.g.) Korean Olympic Committee



⑨ Accreditation Category and Function

Appropriate Accreditation category of the applicant and function should be selected. Applicants should refer to the accreditation category chart.

e.g.) F- Athlete

⑩ Name and Accreditation Number of inviter

Applicants whose function is accompanying guest should enter the inviter's name and accreditation number in the accreditation system.

⑪ Sports/discipline

Sports/discipline of participating athletes, technical officials and team officials should be selected

⑫ Scanned Identification Document.

To be used for the entry process into Korea, applicants' valid identification document including passport or special ID document should be scanned and uploaded to the accreditation system.

⑬ Photo

Applicant's photo must be uploaded to the accreditation system.

For the entry process of Korea, submitted photos will be passed to the Korean Ministry of Justice to be used for information verification.

- Photo requirements

- The photo must be taken within the last 6 months and in color.
- The image format must be .jpg or .jpeg and size of the image should be between 100Kb and 300Kb.
- The background of the photo should be either white or plain light blue. The boundary between a person and the background should be identifiable.
- Head coverings, such as caps, hats, scarves and hair band, face mask and dark-tinted glasses are not permitted in a photo except for religious or medical reasons.
- The applicant should submit a photo with face square on to the camera rather than rotated or tilted with both eyes open and clearly visible.
- The photographs should be in sharp focus and clear and un-retouched with no smears or creases.
- If the photo is submitted in separate with the application form, the file naming must be done in the format of fullname_ID number.

e.g.) SEOKYUNHWA_M1234567

Example of photos





Correct

Eyes not looking at the camera



Not accepted



Correct

Hats are not permitted



Not accepted



Correct

No smiling



Not accepted



Correct

No opening the mouth



Not accepted



Correct

Rotating the face is not allowed



Not accepted



Correct

Hair covering eyes



Not accepted



Correct



Not accepted

Face too small



Correct



Not accepted

Confusing background



Correct



Not accepted

The glasses cover the face



Correct



Not accepted

Eyes closed



Correct



Not accepted

The photo contains more than one person



Correct



Not accepted

The photo is blurred



4.5 Deadline of the Accreditation submission

Deadline for the 17th Asian Games Accreditation is 23:59pm April 30th, 2014. Responsible organizations will not be able to access to the online accreditation system after the deadline.

IAGOC Accreditation has allowed a longer period due to the considerable amount of submissions that will be made for the Games. However, if applications are received after this point, applicants may not receive a Pre Valid AGIAC and will have to arrange their own visa.

4.6 Corrections of Information in the Accreditation Application Forms

If the accreditation information needs to be revised after the accreditation submission, the organization should notify IAGOC Accreditation to permit temporary access to the accreditation system via mail or fax.

Prior to the completion of the accreditation application, the organizations are able to add or amend the information.

4.7 Verification of Accreditation Information

IAGOC Accreditation Team will send the Accreditation List to the accreditation responsible organizations after the accreditation deadline.

The Accreditation List contains the applicants' name, date of birth, category, function and other accreditation information. At the stage of the information verification, the submitted information that requires to be rectified will subsequently be informed in a separate document.

Pre-valid AGIAC will be produced on the basis of the accreditation completed before the submission deadline, April 30th, 2014. In regards to the Pre-Valid AGIAC for the NOCs, the Accreditation List containing Pre-Valid AGIAC recipients will be finalized through the Pre-Delegation Registration Meeting.

IAGOC and accreditation responsible organizations will jointly make the information verification process of the accreditation applicants. The Pre-Valid AGIAC will be made after on the final confirmation.

4.8 Organizational Consent Form/ Parental Consent Form

All responsible organizations should submit two types of consent forms to the IAGOC accreditation

- **Organizational Consent Form (Submission deadline: 2014. 4. 30)**

The purpose of the consent form is to signify the organization's assent that IAGOC withholds the personal information of the participants collected during the accreditation process and provides accreditation applicants' information to Korean Ministry of Justice to be confirmed and approved entry eligibility of the participants coming from abroad. The original consent form should be submitted to IAGOC Accreditation Team and the form is valid when it has signature and stamp of the organization's representative.

- **Parental Consent Form (Submission deadline: 2014. 4. 30)**

When the entry into and stay in Korea is planned for the Games participation of an accredited minor, whose age is under 18, until on the day of travel to Korea, the Parental Consent Form should be returned to IAGOC irrespective of accompanying of the minor's parents or legal guardian. The consent form will be a proof that the parents or guardian agrees to allow the minor to stay in Korea and to delegate his/her right to the Chef de Mission of the delegation regarding their safety at the Games.

5. Production and Validation of AGIAC

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5. Production and Validation of AGIAC

5.1 Production and Distribution of the Pre-Valid AGIAC

Upon the confirmation of the accreditation responsible organization on the Accreditation List, IAGOC Accreditation will issue the Pre-Valid AGIACs (PVCs). During July, 2014, the PVCs will be distributed to the responsible organizations.

The accreditation information of the overseas participants has to be reviewed and the eligibility to Korean entry needs to be approved by Korean Ministry of Justice. For such reasons, Applications that are made after the accreditation deadline may not accepted and subsequently not printed for the PVC Process.

Between August 20th and October 19th 2014, IAGOC assures a multiple entry into Korea for the participants who are in possession of the PVC and the valid passport.

Before being validated, the AGIAC remains as the Pre-Valid AGIAC and it only has the function of visa waiver for the participants entering Korea from overseas. The AGIAC holders should visit an Accreditation Center operated at the Games venues and complete the validation process by checking the identification document.

Responsible organizations should redistribute the PVCs to the participants and inform that the validation process is required to gain venue access.

5.2 Entry Visa Function of Pre-Valid AGIAC

The Pre-Valid AGIAC functions as a Korean Visa Waiver for the overseas participants.

The PVC bearer's information will be mutually confirmed by IAGOC and the responsible organization and subsequently the Korean Ministry of Justice to verify and permit the individual to enter and depart Korea without any restriction from August 20th to October 19th, 2014.

The participants will be required to present the PVC and valid passport or special identification document at the point of Korean immigration. Information on PVC should be consistent with the holder's identification document.

Also, the expiry date of the passport or special identification for travel must be no earlier than October 19th, 2014.

An entry visa to Korea ought to be arranged following normal visa process if the participants visit to Korea is beyond the above-mentioned multiple entry periods.

5.3 Validation of AGIAC

The participants should visit to the Accreditation Center and validate their Pre-Valid AGIAC to access Games Venues.

• Validation process of AGIAC

Phase	Action
1	PVC holders visit to the Accreditation Center
2	The participant shows his/her PVC and identification document and have their information checked
3	The participant completes validation process and access to the Games Venues



5.4 Reissuance of AGIAC

In the case of lost or damaged AGIAC, the concerned card holders should report to their responsible organization about the case and follow the procedure below for rebadging.

5.4.1 Loss or damage of PVC before entry into Korea

In the event that the PVC is lost or damaged before entry into Korea, the card bearers should report it to their responsible organization, that should then notify IAGOC by a report form.

IAGOC Accreditation Team will cancel the relevant PVC be from the Accreditation System. Under no circumstances will such lost or damaged PVCs be revalidated after the cancellation.

The applicants need to make their own visa arrangements for entering Korea. After their arrival in Korea, the applicants may visit Main Accreditation Center or other Accreditation Centers and submit an application form for AGIAC reissuance.

5.4.2 Loss or damage of validated AGIAC

If a validated AGIAC is lost or damaged, the AGIAC holder should report it to the responsible organization that must notify IAGOC of the case in a reissuance request form. The concerned AGIAC will then be cancelled in the Accreditation System, after which such AGIACs will not be re-validated under any circumstances. The applicants need to visit to the Main Accreditation Center or other Accreditation Centers and complete the application form for card reissuance. Damaged AGIAC should be returned to the Accreditation Center before new AGIACs can be issued.

5.5 Passport Renewal before entry into Korea

If the passport of accredited applicant is renewed with the Games approaching, the responsible organization should inform IAGOC of the applicant and changed information. IAGOC Accreditation Team will support entry process for the responsible organization on a case-by-case basis. The participant whose passport is renewed is recommended to bear their old passport during the travel to Korea.

6. NOC Team Official Accreditation

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6. NOC Team Official Accreditation

6.1 Team Official

NOC Team Officials includes the delegation members in the area of administrative, medical, technical official for the participating sports of NOC and who reside in the Athletes' Village. Access rights will be different in accordance with the function.

6.2 Functions of Team Official

The below table contains classified functions of the team officials. IAGOC Accreditation Team recommends NOCs to refer to the table and determine the Accreditation Categories.

Category and function of Team Officials					
B-NOC Chef de Mission	C-NOC Deputy Chef de Mission	F-Fo NOC HQ Staff	F-Fo Team Official	F-Fo Medical Personnel	F-Fo Veterinary Groom Horse Owner
Chef de Mission	Deputy Chef de Mission	Administration Staff of delegation	Team leader Coach Trainer	Team Doctor Physio therapist Other medical staff	Veterinary Groom Horse Owner

6.3 Team Official Quota

The number of Team Officials allowed in each NOC delegation is determined as follows:

- One Chef de Mission
- One Deputy Chef de Mission for delegations where the number of athletes equals or exceeds 51
- Two Deputy Chef de Missions for delegations where the number of athletes equals or exceeds 201
- Three Deputy Chef de Missions for delegations where the number of athletes equals or exceeds 301
- Four Deputy Chef de Missions for delegations where the number of athletes equals or exceeds 401


In accordance with OCA rules regarding Team Official quotas, the following table is used to determine the number of Team Officials allowed in delegation in relation to the number of athletes.

Number of Athletes	Chef de Mission	Deputy Chefs de Mission	Team Officials	Total
1 - 5	1	-	1	2
6 - 10	1	-	3	4
11 - 15	1	-	5	6
16 - 20	1	-	8	9
21 - 25	1	-	10	11
26 - 30	1	-	12	13
31 - 35	1	-	14	15
36 - 40	1	-	16	17
41 - 45	1	-	17	18
46 - 50	1	-	19	20
51 - 55	1	1	20	22
56 - 60	1	1	21	23
61 - 65	1	1	22	24
66 - 70	1	1	24	26
71 - 75	1	1	26	28
76 - 80	1	1	27	29
81 - 85	1	1	29	31
86 - 90	1	1	30	32
91 - 95	1	1	32	34
96 -100	1	1	34	36
101-105	1	1	36	38
106-110	1	1	37	39
111-115	1	1	38	40
116-120	1	1	39	41
121-125	1	1	40	42
126-130	1	1	41	43
131-135	1	1	42	44
136-140	1	1	43	45
141-145	1	1	44	46
146-150	1	1	46	48
151-155	1	1	47	49
156-160	1	1	48	50
161-165	1	1	49	51
166-170	1	1	50	52
171-175	1	1	51	53
176-180	1	1	52	54

Number of Athletes	Chef de Mission	Deputy Chefs de Mission	Team Officials	Total
181-185	1	1	53	55
186-190	1	1	54	56
191-195	1	1	55	57
196-200	1	1	56	58
201-205	1	2	57	60
206-210	1	2	58	61
211-215	1	2	59	62
216-220	1	2	60	63
221-225	1	2	61	64
226-230	1	2	62	65
231-235	1	2	63	66
236-240	1	2	64	67
241-245	1	2	65	68
246-250	1	2	67	70
251-255	1	2	68	71
256-260	1	2	69	72
261-265	1	2	70	73
266-270	1	2	71	74
271-275	1	2	72	75
276-280	1	2	73	76
281-285	1	2	74	77
286-290	1	2	75	78
291-295	1	2	76	79
296-300	1	2	77	80
301-305	1	3	78	82
306-310	1	3	79	83

Number of Athletes	Chef de Mission	Deputy Chefs de Mission	Team Officials	Total
311-315	1	3	80	84
316-320	1	3	81	85
321-325	1	3	82	86
326-330	1	3	83	87
331-335	1	3	84	88
336-340	1	3	85	89
341-345	1	3	86	90
346-350	1	3	88	92
351-355	1	3	89	93
356-360	1	3	90	94
361-365	1	3	91	95
366-370	1	3	92	96
371-375	1	3	93	97
376-380	1	3	94	98
381-385	1	3	95	99
386-390	1	3	96	100
391-395	1	3	97	101
396-400	1	3	98	102
401-405	1	4	99	104
406-410	1	4	100	105
411-415	1	4	101	106
416-420	1	4	102	107
421-425	1	4	103	108
426-430	1	4	104	109
431-435	1	4	105	110
436-440	1	4	106	111

Number of Athletes	Chef de Mission	Deputy Chefs de Mission	Team Officials	Total
441-445	1	4	107	112
446-450	1	4	109	114
451-455	1	4	110	115
456-460	1	4	111	116
461-465	1	4	112	117
466-470	1	4	113	118
471-475	1	4	114	119
476-480	1	4	115	120
481-485	1	4	116	121
486-490	1	4	117	122
490-495	1	4	118	123
496-500	1	4	119	124
501-505	1	4	120	125
506-510	1	4	121	126
511-515	1	4	122	127
516-520	1	4	123	128
521-525	1	4	124	129
526-530	1	4	125	130
531-535	1	4	126	131
536-540	1	4	127	132
541-545	1	4	128	133
546-550	1	4	130	135
551-555	1	4	131	136
556-560	1	4	132	137
561-565	1	4	133	138
566-570	1	4	134	139
571-575	1	4	135	140
576-580	1	4	136	141
581-585	1	4	137	142
586-590	1	4	138	143
591-595	1	4	139	144
596-600	1	4	140	145
600+	1	4		24% of participating athletes



If the number of athletes in a delegation equals or exceeds 601, the official-to-athlete ratio will not be allowed to exceed 24%.

For example, the number of participating athletes is 800, the allocated team official quota will be 192.

In addition to the above, each NOC is entitled to add:

- One official for every sport where at least one male athlete is entered
- One official for every sport where at least one female athlete is entered.

※ *Team Technical Official is not in the quota of NOC team officials*

For Equestrian, NOCs are allowed to add:

- One groom for each athlete competing in Equestrian sport.
- One veterinarian for each delegation with entries in Equestrian sport.

For each duly entered horse, two owners are able to be accredited. The Category for the horse owner is NOC F-Fo. Expenses to attend the Games should be covered by the horse owners.

6.4 Extra Official

Delegations which need to add more team officials are allowed to accredit extra officials within 50% of the participating athletes. NOCs expecting to register extra officials should have prior arrangement with IAGOC before the submission deadline.

Full description of the prospective extra official's function and duty should be given to IAGOC.

Only the following personnel will be considered to be accredited as extra officials:

- Coaches and Assistant Coaches
- Team Management Personnel
- Medical Personnel
- Village Support Personnel

*Information of Accommodation Fee in Athletes' Village:

Team Official : 50\$/per night

Extra Official: 110\$/per night

6.5 P Accreditation

IAGOC Accreditation will receive P Accreditation from those who are personal coach and training partner of the participating athlete of the NOC and will entitle only to access of the Training Venues of the specific sport.

P Accreditation Card holders do not belong to the NOC delegation. Only those NOCs quota of the 'Fo' accreditation has already been reached can apply for P categorized AGIACs.

P Cards cannot be transferred. P Card holders will not be able to use their cards to gain access to their own sport Training Venue if there is a formal competition event taking place in that venue.

P category personnel are not entitled to access to the Athletes' Village, unless they bear the Guest Pass given by their NOC according to the quota requirements.

Number of Team Official	P Card Quota	Number of Team Official	P Card Quota	Number of Team Official	P Card Quota
1 - 20	1	201-220	11	401-420	21
21 - 40	2	221-240	12	421-440	22
41 - 60	3	241-260	13	441-460	23
61 - 80	4	261-280	14	461-480	24
81 -100	5	281-300	15	481-500	25
101-120	6	301-320	16	501-520	26
121-140	7	321-340	17	521-540	27
141-160	8	341-360	18	541-560	28
161-180	9	361-380	19	561-580	29
181-200	10	381-400	20	581+	30

6.6 Designated NOC leader of Sub-village

If a NOC is participating in the sport of Rowing, a Team Official is able to be classed as the leader of the delegation at the sub village. The leader should be selected at the NOCs Pre DRM or DRM. The leader will have authority of the delegation and be the primary person for any decisions at the Rowing venue.

The card entitlements of the head person will not be changed, instead a secondary card will be issued to the person upon arrival at the sub village accreditation centre.

The secondary card along with the validated AD Card must be worn at all times when on venue.

7. Accreditation Center



7. Accreditation Center

IAGOC Accreditation will operate eight Accreditation Centers including one Main Accreditation Center.

Location and function of the Accreditation Centers are explained below:

Accreditation Center	Location	Operation Period & Time	Customer Categories	Function
Incheon Asiad Main Stadium Accreditation Center	Incheon Asiad Main Stadium	2014. 9 - 2014.10.4 08:00~22:00	All categories	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
Main Accreditation Center	IAGOC Headquarters Office	2014. 5 - 2014.10.4 08:00~22:00	All categories for AGIAC production IAGOC operational staff and workforce (during the Games)	Production of AGIA C AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
Incheon International Airport Accreditation Center	Designated area near entry gate B and D in Immigration Area	2014.9.15 - 2014.10.4 08:00~22:00	OCA, IOC, WADA, IF/AF, S, G	AGIAC Validation Assistance of the visa waiver entry process
1 st HQ Hotel Accreditation Center	TBD	2014.9.15 - 2014.10.4 08:00~22:00	OCA, IOC, WADA, G	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
2 nd HQ Hotel Accreditation Center	TBD	2014.9.15 - 2014.10.4 08:00~22:00	NOC(Gold & Silver)	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
3 rd HQ Hotel Accreditation Center	TBD	2014.9.15 - 2014.10.4 08:00~22:00	IF/AF	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
MMC Accreditation Center	Main Media Center	2014.9 - 2014.10.4 08:00~22:00	E, RT, HB	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation
Athletes' Village Accreditation Center	Welcome Center of AV	2014. 9 - 2014.10.4 08:00~22:00 Operation time will be flexible according to the delegations arrival time	NOC(Gold & Silver) C-NOC, D-NOC F, Fo, Fx	AGIAC Validation Reissuance of AGIAC Enquiry Service related to Accreditation

[Appendix] Accreditation Charts and Code Information



[Appendix] Accreditation Charts and Code Information

Codes of the Games Venues

Venue		Code	
All Competition Venues and Training Venues		∞	
Official Headquarters Hotel		HQ	
Main Media Center	Main Press Center	MMC	MPC
	International Broadcasting Center		IBC
Athletes' Village	International Zone	AV	I
	Residential Zone		R
Media Village		MEV	

Zone codes in Competition Venues

Zone	Code	Accessible Seats or Facilities in Zone
All Zones in Competition Venue	ALL	All zones in competition venue Accessible to the BLUE(0), 1, 2, 3, 4, 5, 6, 7, 8
Field of Play	BLUE (0)	Field of Play
Athletes' Preparation Area	1	Athletes' Preparation Area, Warm-up Facilities
Venue Operation Area	2	Operation rooms for the venue
Press Area	3	Sub Press Center Seats for Press and photo (table seats)
Media Observer Seats	4	Media Observer Seats (non-table seats)
Broadcasting Area	5	Sub Broadcast Center Broadcasting production and TV Compound
Mixed Zone	6	Mixed Zone
OCA Family Area	7	Seats for the OCA Families (Seats for Athletes, and Technical Officials of Sports Federation)
VIP Area	8	VIP Lounge, VIP Seat


* The participants who are entitled zone codes are only able to access the zone and are not entitled to occupy the seats. The right to access the seat is permitted only if the AGIAC holder has the seating code.

Seating Access

Code	Explanation
VIP	Seats for VIPs (VIP Lounge access is granted)
FS	Seats for Technical Officials from the IFs/AFs
AS	Seats for Athletes, Team Officials and Officials from the IFs/AFs

Seating in the stands will be on a "First come first served basis".

Athletes' Village Dining Hall Access

Pictogram	Explanation
	Access right is entitled to the Athletes' Village Dining hall

Transportation Access

Code	Explanation	Code of Accessible Vehicle
T1	Exclusive use of a vehicle and driver	T1 T3
T2	Exclusive use of dedicated vehicle and driver between two delegates	T2 T3
T3	Access to a car pool service with an advance notice Application should be made until 6pm a day before.	T3
TA	Shuttle bus service for athletes and team officials	TA TP
TF	Shuttle bus service reserved exclusively for Technical Officials	TF
TM	Shuttle bus service for Media participants	TM
TP	Free use of the public transport system	TP



Accreditation Responsible Organization

Responsible Organization	Code
International Olympic Committee	IOC
Olympic Council of Asia	OCA
National Olympic Committee	NOC
International Sports Federation	IF
Asian Sports Federation	AF
2014Incheon Asian Games Organizing Committee	IAGOC
Last and next Asian Games Organizing Committee	AGOC
World Anti-doping Agency	WADA

Codes for National Olympic Committees

No.	National Olympic Committee	Code
1	Afghanistan National Olympic Committee	AFG
2	Bahrain Olympic Committee	BRN
3	Bangladesh Olympic Association	BAN
4	Bhutan Olympic Committee	BHU
5	Brunei Darussalam National Olympic Council	BRU
6	National Olympic Committee of Cambodia	CAM
7	Chinese Olympic Committee	CHN
8	Olympic committee of the DPR of Korea	PRK
9	Sports Federation & Olympic Committee of Hong Kong, China	HKG
10	Indian Olympic Association	IND
11	Komite Olimpiade Indonesia	INA
12	National Olympic Committee of the Islamic Republic of Iran	IRI
13	National Olympic Committee of Iraq	IRQ
14	Japanese Olympic Committee	JPN
15	Jordan Olympic Committee	JOR

No.	National Olympic Committee	Code
16	National Olympic Committee of the Republic of Kazakhstan	KAZ
17	Korean Olympic Committee	KOR
18	Kuwait Olympic Committee	KUW
19	National Olympic Committee of the Republic of Kyrgyzstan	KGZ
20	National Olympic Committee of Lao	LAO
21	Lebanese Olympic Committee	LIB
22	Sports and Olympic Committee of Macau, China	MAC
23	Olympic Council of Malaysia	MAS
24	Maldives Olympic Committee	MDV
25	Mongolian National Olympic Committee	MGL
26	Myanmar Olympic Committee	MYA
27	Nepal Olympic Committee	NEP
28	Oman Olympic Committee	OMA
29	Pakistan Olympic Association	PAK
30	Palestine Olympic Committee	PLE

No.	National Olympic Committee	Code
31	Philippine Olympic Committee	PHI
32	Qatar Olympic Committee	QAT
33	Saudi Arabian Olympic Committee	KSA
34	Singapore National Olympic committee	SIN
35	National Olympic Committee of Sri Lanka	SRI
36	Syrian Olympic Committee	SYR
37	Chinese Taipei Olympic Committee	TPE
38	National Olympic Committee of the Republic of Tajikistan	TJK
39	Olympic Committee of Thailand	THA
40	National Olympic Committee of Timor Leste	TLS
41	National Olympic Committee of Turkmenistan	TKM
42	United Arab Emirates National Olympic Committee	UAE
43	National Olympic Committee of the Republic of Uzbekistan	UZB
44	Vietnam Olympic Committee	VIE
45	Yemen Olympic Committee	YEM

Codes for International Sports Federation

Sports	International Sports Federation	Code
Aquatics	Federation Internationale de Natation	FINA
Archery	World Archery Federation	WA
Athletics	International Association of Athletics Federation	IAAF
Badminton	Badminton World Federation	BWF
Basketball	International Basketball Federation	FIBA
Boxing	International Boxing Association	AIBA
Canoe	International Canoe Federation	ICF
Cycling	Union Cycliste Internationale	UCI
Equestrian	Federation Equestre Internationale	FEI
Fencing	Federation Internationale d'Escrime	FIE
Football	Federation Internationale de Football Association	FIFA
Golf	International Golf Federation	IGF
Gymnastics	Federation Internationale de Gymnastique	FIG
Handball	International Handball Federation	IHF
Hockey	Federation Internationale de Hockey	FIH
Judo	International Judo Federation	IJF
Modern Pentathlon	Union Internationale de Pentathlon Moderne	UIPM

Sports	International Sports Federation	Code
Rowing	Federation Internationale des Societes d'Aviron	FISA
Rugby	International Rugby Board	IRB
Sailing	International Sailing Federation	ISAF
Shooting	International Shooting Sport Federation	ISSF
Table Tennis	The International Table Tennis Federation	ITTF
Taekwondo	World Taekwondo Federation	WTF
Tennis	International Tennis Federation	ITF
Triathlon	International Triathlon Union	ITU
Volleyball	Federation Internationale de Volleyball	FIVB
Weightlifting	International Weightlifting Federation	IWF
Wrestling	Federation Internationale des Lutttes Associees	FILA
Baseball	International Baseball Federation	IBAF
Bowling	World Tenpin Bowling Association	WTBA
Kabaddi	International Kabaddi Federation	IKF
Sepaktakraw	International Sepaktakraw Federation	ISTAF
Squash	World Squash Federation	WSF
Wushu	International Wushu Federation	IWUF
Cricket	International Cricket Council	ICC
Karate	World Karate Federation	WKF
Soft Tennis	International Soft Tennis Federation	ISTF
Softball	International Softball Federation	ISF

Codes for Asian Sports Federations

Sports	Asian Sports Federation	Code
Aquatics	Asian Swimming Federation	AASF
Archery	Asian Archery Federation	AAF
Athletics	Asian Athletics Association	AAA
Badminton	Badminton Asian Confederation	BAC
Basketball	International Basketball Federation Asian Zone	FIBA_ASIA
Boxing	Asian Boxing Confederation	ASBC
Canoe	Asian Canoe Confederation	ACC
Cycling	Asian Cycling Confederation	ACC
Equestrian	Asian Equestrian Federation	AEF
Fencing	Fencing Confederation of Asia	FCA
Football	Asian Football Confederation	AFC
Golf	Asia-Pacific Golf Confederation	APGC
Gymnastics	Asian Gymnastics Union	AGU
Handball	Asian Handball Federation	AHF
Hockey	Asian Hockey Federation	AHF
Judo	Judo Union of Asia	JUA
Modern Pentathlon	Asian Modern Federation and Biathlon Confederation	AMPC

Sports	Asian Sports Federation	Code
Rowing	Asian Rowing Federation	ARF
Rugby	Asian Rugby Football Union	ARFU
Sailing	Asian Sailing Federation	ASAF
Shooting	Asian Shooting Confederation	ASC
Table Tennis	Asian Table Tennis Union	ATTU
Taekwondo	Asian Taekwondo Union	ATU
Tennis	Asian Tennis Federation	ATF
Triathlon	Asia Triathlon Confederation	ASTC
Volleyball	Asian Volleyball Confederation	AVC
Weightlifting	Asian Weightlifting Federation	AWF
Wrestling	Asian Associated Wrestling Council	AAWC
Baseball	Baseball Federation of Asia	BFA
Bowling	Asian Bowling Federation	ABF
Kabaddi	Asian Kabaddi Federation	AKF
Sepaktakraw	Asian Sepaktakraw Federation	ASTAF
Squash	Asian Squash Federation	ASF
Wushu	Wushu Federation of Asia	WFA
Cricket	Asian Cricket Council	ACC
Karate	Asian Karatedo Federation	AKF
Soft Tennis	Asian Soft Tennis Federation	ASTF
Softball	Softball Confederation Asia	SCA

Codes for the Sports/discipline

No.	Sports		Discipline		No.	Sports		Discipline	
1	Aquatics	AQ	Swimming	SW	19	Judo	JU		
			Diving	DV					
			Synchronised swimming	SY					
			Water polo	WP					
2	Archery	AR			20	Kabaddi	KA		
3	Athletics	AT			21	Karate	KR		
4	Badminton	BD			22	Modern Pentathlon	MP		
5	Baseball	BB	Baseball	BB	23	Rowing	RO		
			Softball	SO					
6	Basketball	BK			24	Rugby	RU		
7	Bowling	BW			25	Sailing	SA		
8	Boxing	BX			26	Sepaktakraw	SE		
9	Canoe	CK	Sprint	CF	27	Shooting	SH		
			Slalom	CS					
10	Cricket	CC			28	Squash	SQ		
11	Cycling	CY	Track	CT	29	Table Tennis	TT		
			Road	CR					
			BMX	CB					
			MTB	CM					
12	Equestrian	EQ			30	Taekwondo	TK		
13	Fencing	FE			31	Tennis	TE	Tennis	TE
								Soft Tennis	ST
14	Football	FB			32	Triathlon	TR		
15	Golf	GO			33	Volleyball	VO		
16	Gymnastics	GY	Artistic	GA	34	Weightlifting	WL		
			Rhythmic	GR					
			Trampoline	GT					
17	Handball	HB			35	Wrestling	WR		
18	Hockey	HO			36	Wushu	WU		

Codes for Competition Venues

No.	Sports	Competition Venue	Code
1	Aquatics	Munhak Park Tae-hwan Aquatics Center	MHA
		Dream Park Aquatics Center	DPA
2	Archery	Gyeyang Asiad Archery Field	GYA
3	Athletics	Incheon Asiad Main Stadium	IMS
		Marathon Course/ Racewalkong Course	MRC
4	Badminton	Gyeyang Gymnasium	GYG
5	Baseball	Munhak Baseball Stadium	MBS
		Songdo LNG Baseball Stadium	SLB
		Mokdong Baseball Stadium	MDS
6	Basketball	Samsan World Gymnasium	SSG
		Hwaseong Sprots Complex	HSC
7	Bowling	Anyang Hogyo Gymnasium	AHB
8	Boxing	Seonhak Gymnasium	SHG
9	Canoe	Hanam Misari Canoe/Kayak Center	MCK
10	Cricket	Yeonhui Cricket Ground	YCG
11	Cycling	Ganghwa MTB	GHM
		Ganghwa Asiad BMX Track	GHB
		Incheon International Velodrome	IIV
		Songdo Road Cycling Course	SRC
12	Equestrian	Dream Park Equestrian Venue	DPE
13	Fencing	Goyang Gymnasium	GOG
14	Football	Namdong Asiad Rugby Field	NAR
		Incheon Worldcup Stadium	IWS
		Incheon Football Stadium	IFS
		Ansan Wa Stadium	AWS
		Goyang Stadium	GOS
		Hwaseong Main Stadium	HMS
15	Golf	Dream Park Golf Club	DPG
16	Gymnastics	Namdong Gymnasium	NDG


No.	Sports	Competition Venue	Code
17	Handball Handball	Seonhak International Ice Rink	SIR
		Suwon Gymnasium	SWG
18	Hockey	Seonhak Hockey Stadium	SHH
19	Judo	Dowon Gymnasium	DWG
20	Kabaddi	Suwon Gymnasium	SWG
21	Karate	Gyeyang Gymnasium	GYG
22	Modern Pentathlon	Seogu Gateball Venue	SGV
		Dream Park Aquatics Center	DPA
		Dream Park Equestrian Venue	DPE
		Dream Park Complex Course	DPC
23	Rowing	Chungju Tangeum Lake Rowing Center	CTR
24	Rugby	Namdong Asiad Rugby Field	NRF
25	Sailing	Wangsan Sailing Marina	WSM
26	Sepaktakraw	Bucheon Gymnasium	BCG
27	Shooting	Ongnyeon International Shooting Range	OIS
		Gyeonggido Shooting Range	GSR
28	Squash	Yeorumul Squash Courts	YMS
29	Table Tennis	Ganghwa Dolmens Gymnasium	GDG
30	Taekwondo	Ganghwa Dolmens Gymnasium	GDG
31	Tennis	Yeorumul Tennis Courts	YMT
32	Triathlon	Songdo Central Park	SCP
33	Volleyball	Songnim Gymnasium	SRG
		Munhak Beach Volleyball Venue	MBV
		Ansan Sangroksu Gymnasium	ASG
34	Weightlifting	Songdo 23 rd Neighborhood Park	SNP
35	Wrestling	Dowon Gymnasium	DWG
36	Wushu	Goyang Gymnasium	GYG

Accreditation Category Chart


No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
1	OCA (Gold)	OCA	President Vice President Secretary General Honorary President Honorary Vice President Advisor Director General Chairman of Standing Committee	∞ HQ MPC IBC AV	ALL VIP IR		T1
			Accompanying Guest (2 accompanying guests for each person mentioned above)	∞ HQ MPC IBC AV	7 8 VIP IR		T3 (T2 service will be available for accompanying guest of the President)
		NOC	President Secretary General Third Delegate (the quota for each NOC is 3)	∞ HQ MPC IBC AV	ALL VIP IR		T1
2	NOC (Gold)	NOC**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)	∞ HQ MPC IBC AV	7 8 VIP IR		To be accompanied to the vehicle of the inviter
		NOC*	VIPs invited by NOCs (e.g. Head of State or Government, Royal Representative, Sports Minister)	∞ HQ MPC IBC AV	ALL VIP IR		T1
			Ambassador in Korea Entourage Security Escort		7 8 VIP IR		Transport needs are the responsibility of the individual/ VAPPs will be provided
		NOC**	Accompanying Guest (1 accompanying guest for each VIP invited by NOC)				To be accompanied to the vehicle of the inviter

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
3	IOC	IOC	President Honorary President Vice President Executive Board Member IOC Member Honorary Member Honor Member Secretary General Director General	∞ HQ MPC IBC AV	ALL VIP IR		T1
		IOC**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)	∞ HQ MPC IBC AV	7 8 VIP IR		To be accompanied to the vehicle of the inviter
4	A (Gold)	IF AF	President Secretary General	∞ HQ MPC IBC AV	ALL VIP IR		T1
		IAGOC	President Executive President Secretary General Deputy Secretary General Advisor Executive Board Member	∞ HQ MPC IBC AV	ALL VIP IR		Transport needs are the responsibility of the individual/VAPPs will be provided
		WADA	Chairman	∞ HQ MPC IBC AV	ALL VIP IR		T1
			Director General				T2

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
4	A (Gold)	IF** AF**	Accompanying Guest (1 accompanying guests for each person mentioned above)	∞ HQ MPC IBC AV	7 8 VIP I R		To be accompanied to the vehicle of the inviter
		IAGOC**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)				To be accompanied to the vehicle of the inviter
		WADA**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)				To be accompanied to the vehicle of the inviter
		AGOC	President Vice President Secretary General of Last and next Asian Games Organizing Committee	∞	7 8 VIP		T1
		AGOC**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)	∞	7 8 VIP		To be accompanied to the vehicle of the inviter



No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
OCA (Silver)	OCA	OCA	Member of Medical Committee	∞ HQ MPC IBC AV	ALL VIP IR		T1
			Member of Sports Committee				T2
			Member of Standing Committee				T2
			Senior Staff Member				T1
			Staff Member				T3
B (Silver)	NOC	NOC	Chef de Mission	∞ HQ MPC IBC AV	ALL VIP IR		T1
	IOC	IOC	Staff of IOC Headquarters	∞ HQ MPC IBC AV	ALL VIP IR		T3
			Senior Staff Staff Member of IOC Olympic Solidarity Fund				T2
	WADA	WADA	WADA Member (Member of the independent observation project or Outreach Programme)	∞ HQ MPC IBC AV	ALL VIP IR		T2
	IF AF		Technical Delegate	Competition Venue and Training Field for own Sport HQ AV	ALL VIP I		T1
			Executive Board Member	Competition Venue and Training Field for own Sport HQ	BLUE 27 VIP		TF

5

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
5	B (Silver)	NF	President Secretary General of Korean National Sports Federation	∞ HQ MPC IBC AV	ALL VIP IR		Transport needs are the responsibility of the individual/VAPPs will be provided
		OCA** WADA*** NOC** NF**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above. No accompanying guest is allowed to the OCA/IOC Staff Members)	∞ HQ MPC IBC AV	7 8 VIP IR		To be accompanied to the vehicle of the inviter
		IF** AF**	Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above. No accompanying guest is allowed to IF/AF EB Members)	Competition Venue and Training Field for own Sport HQ	7 8 VIP		
6	C (Blue)	NF	Official Delegate of National Sports Federation (1 quota is allocated to each National Sports Federation whose NOC has participating in the respective sport.)	Competition Venue and Training Field of own sport	BLUE 1 2 7 AS		Transportation Service is not available
		NOC	Deputy Chef de Mission	∞ HQ MPC IBC AV	BLUE 1 2 7 8 AS IR		NOC Dedicated Vehicle
			NOC Member (the quota for each NOC is 5)				TA
			NOC Attaché (the quota for each NOC is 1)				
			NOC Guest (Transferable AGIAC User)		BLUE 1 2 7 AS		

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
6	C (Blue)	IAGOC	IAGOC Member	∞	2 7		Transport needs are the responsibility of the individual/ VAPPs will be provided
7	D (Yellow)	IF AF	Technical Official	Competition Venue and Training Field of own sport	BLUE 1 2 7 FS		TF
			Official	Competition Venue and Training Field of own sport	2 7 AS		
			Media Officer (the quota for each IF and AF is 1)	Competition Venue and Training Field of own sport MPC	2 3 4 5 6		TF
		NOC	Team Technical Official	Competition Venue and Training Field of own sport	BLUE 1 2 7 AS		TF
		VDCM/ DCO	Venue Doping Control Manager Doping Control Officer	∞ HQ AV	BLUE 1 2 7 IR		TF

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
8	E (Red)	E	Journalist (Internet press organization included)	∞ MPC IBC MEV	3 4 6		TM
		Ep	Photographic Journalist (Internet press organization included)				
		Ept	Photo Technician		3 4		
		ENR	Non-rights holding broadcaster		4		
9	RT (Red)	RTa	Senior staff of rights-holding broadcaster	∞ MPC IBC MEV	2 3 4 5 6		TM
		RTb	Production, broadcast and technical staff of rights-holding broadcaster				
		RTc	Broadcast and technical staff of rights-holding broadcaster	MPC IBC MEV	No zone and seat is accessible		TM
10	HB (Red)	HBa	Chief Executive Officer of host broadcaster	∞ MPC IBC MEV	BLUE 2 3 4 5 6		TM
		HBb	Production, broadcast and technical staff of host broadcaster				
		HBc	Broadcast and technical staff of host broadcaster	MPC IBC MEV	No zone and seat is accessible		

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
11	F (Green)	F	Athlete	Competition Venue and Training Field of own sport AV	BLUE 1 2 7 AS I R		TA
			Team Official	Competition Venue and Training Field of own sport AV			
			NOC HQ Staff (the quota cannot be over 20% of the NOC's Team Official Quota)	∞ AV			
			Medical Personnel	∞ AV			
		Fo	Press Attaché (the quota is 1)	∞ HQ MPC IBC AV	ALL AS I		
			Veterinary	Competition Venue and Training Field of own sport AV	BLUE 2 AS I		
			Groom		2 7 AS I		TA
			Horse Owner				
		Fx	Extra Official	Competition Venue and Training Field of own sport AV	BLUE 1 2 7 AS I R		TA
		Fp	Personal Trainer Training Partner	Training Field of own sport	No zone and seat are accessible		TA

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
12	G (Purple)	G	OCA Guest	∞ HQ MPC IBC AV	7 8 IR VIP		T3
			IAGOC Guest				T3
			Chair, President and Executive Officer of OCA Agency				T2
			Senior manager of Sponsor				T3
		G**	Entourage	∞ HQ MPC IBC AV	7 8 IR VIP		To be accompanied to the vehicle of the inviter
			Accompanying Guest (1 accompanying guest is able to be accredited for each person mentioned above)				To be accompanied to the vehicle of the inviter (T3 is available for accompanying guest of OCA Guest)
13	O (Orange)	O	Staff Member of the last and next Asian Games Organizing Committee Observer invited by OCA	∞	7		Transportation Service is not available
			Participant of IAGOC Observer Programme	∞	2 3 4 5 6 7		TF or TM (Vehicle access is determined in relation to the accommodation)
14	S (Brown)	S	Staff of OCA Agency	Accessible Venue will be decided according to actual needs	2 7		T2
			Sponsor Staff	Accessible Venue will be decided according to actual needs	2 7		Transportation Service is not available

No.	Category	Sub-Category	Function	Venue Access	Zone and Seat Access	AV Dining Hall Access	Transport Services
15	IAGOC (Pink)	IAGOC	IAGOC Operational Staff	Accessible Venue will be decided according to function	Accessible Zone and seat will be decided according to function		Transportation Service is not available
16	W (Emerald)	W	Workforce Staff	Accessible Venue will be decided according to function	Accessible Zone and seat will be decided according to function		
17	V (Sky blue)	V	Volunteer	Accessible Venue will be decided according to function	Accessible Zone and seat will be decided according to function		
18	X (Grey)	X	Security Guards	Accessible Venue will be decided according to function	Accessible Zone and seat will be decided according to function		

Code of Countries

No.	Code	Country
1	AFG	AFGHANISTAN
2	ALB	ALBANIA
3	ALG	ALGERIA
4	AND	ANDORRA
5	ANG	ANGOLA
6	ANT	ANTIGUA AND BARBUDA
7	ARG	ARGENTINA
8	ARM	ARMENIA
9	ARU	ARUBA
10	ASA	AMERICAN SAMOA
11	AUS	AUSTRALIA
12	AUT	AUSTRIA
13	AZE	AZERBAIJAN
14	BAH	BAHAMAS
15	BAN	BANGLADESH
16	BAR	BARBADOS
17	BDI	BURUNDI
18	BEL	BELGIUM
19	BEN	BENIN
20	BER	BERMUDA
21	BHU	BHUTAN
22	BIH	BOSNIA AND HERZEGOVINA
23	BIZ	BELIZE
24	BLR	BELARUS
25	BOL	BOLIVIA
26	BOT	BOTSWANA
27	BRA	BRAZIL
28	BRN	BAHRAIN
29	BRU	BRUNEI DARUSSALAM
30	BUL	BULGARIA

No.	Code	Country
31	BUR	BURKINA FASO
32	CAF	CENTRAL AFRICAN REPUBLIC
33	KHM	CAMBODIA
34	CAN	CANADA
35	CAY	CAYMAN ISLANDS
36	CGO	CONGO
37	CHA	CHAD
38	CHI	CHILE
39	CHN	CHINA, PEOPLE REPUBLIC OF
40	CIV	COTE D'IVOIRE
41	CMR	CAMEROON
42	COD	DEMOCRATIC REPUBLIC OF CONGO
43	COK	COOK ISLANDS
44	COL	COLOMBIA
45	COM	COMOROS
46	CPV	CAPE VERDE
47	CRC	COSTA RICA
48	CRO	CROATIA
49	CUB	CUBA
50	CYP	CYPRUS
51	CZE	CZECH REPUBLIC
52	DEN	DENMARK
53	DJI	DJIBOUTI
54	DMA	DOMINICA
55	DOM	DOMINICAN REPUBLIC
56	ECU	ECUADOR
57	EGY	EGYPT
58	ERI	ERITREA
59	ESA	EL SALVADOR
60	ESP	SPAIN

No.	Code	Country
61	EST	ESTONIA
62	ETH	ETHIOPIA
63	FIJ	FIJI
64	FIN	FINLAND
65	FRA	FRANCE
66	FSM	FEDERATED STATES OF MICRONESIA
67	GAB	GABON
68	GAM	GAMBIA
69	GBR	UNITED KINGDOM
70	GBS	GUINEA-BISSAU
71	GEO	GEORGIA
72	GEQ	EQUATORIAL GUINEA
73	DEU	GERMANY
74	GHA	GHANA
75	GRE	GREECE
76	GRN	GRENADA
77	GUA	GUATEMALA
78	GUI	GUINEA
79	GUM	GUAM
80	GUY	GUYANA
81	HAI	HAITI
82	HKG	HONG KONG, CHINA
83	HON	HONDURAS
84	HUN	HUNGARY
85	INA	INDONESIA
86	IND	INDIA
87	IRI	IRAN, ISLAMIC REPUBLIC OF
88	IRL	IRELAND
89	IRQ	IRAQ
90	ISL	ICELAND

No.	Code	Country
91	ISR	ISRAEL
92	ISV	VIRGIN ISLANDS, U.S.
93	ITA	ITALY
94	IVB	VIRGIN ISLANDS, BRITISH
95	JAM	JAMAICA
96	JOR	JORDAN
97	JPN	JAPAN
98	KAZ	KAZAKHSTAN
99	KEN	KENYA
100	KGZ	KYRGYZSTAN
101	KIR	KIRIBATI
102	KOR	REPUBLIC OF KOREA
103	KSA	SAUDI ARABIA
104	KUW	KUWAIT
105	LAO	LAO PDR
106	LAT	LATVIA
107	LBA	LIBYA
108	LBR	LIBERIA
109	LCA	SAINT LUCIA
110	LES	LESOTHO
111	LIB	LEBANON
112	LIE	LIECHTENSTEIN
113	LTU	LITHUANIA
114	LUX	LUXEMBOURG
115	MAD	MADAGASCAR
116	MAR	MOROCCO
117	MAS	MALAYSIA
118	MAW	MALAWI
119	MDA	MOLDOVA
120	MDV	MALDIVES

No.	Code	Country
121	MEX	MEXICO
122	MGL	MONGOLIA
123	MHL	MARSHALL ISLANDS
124	MKD	FORMER YUG REPMACEDONIA
125	MLI	MALI
126	MLT	MALTA
127	MAN	MONTENEGRO
128	MON	MONACO
129	MOZ	MOZAMBIQUE
130	MRI	MAURITIUS
131	MTN	MAURITANIA
132	MYA	MYANMAR
133	NAM	NAMIBIA
134	NCA	NICARAGUA
135	NED	NERHERLANDS
136	NEP	NEPAL
137	NGR	NIGERIA
138	NIG	NIGER
139	NOR	NORWAY
140	NRU	NAURU
141	NZL	NEW ZEALAND
142	OMA	OMAN
143	PAK	PAKISTAN
144	PAN	PANAMA
145	PAR	PARAGUAY
146	PER	PERU
147	PHI	PHILIPPINES
148	PLE	PALESTINE
149	PLW	PALAU
150	PNG	PAPUA NEW GUINEA

No.	Code	Country
151	POL	POLAND
152	POR	PORTUGAL
153	PRK	DPR KOREA
154	PUR	PUERTO RICO
155	QAT	QATAR
156	ROU	ROMANIA
157	RSA	SOUTH AFRICA
158	RUS	RUSSIAN FEDERATION
159	RWA	RWANDA
160	SAM	SAMOA
161	SEN	SENEGAL
162	SEY	SEYCHELLES
163	SIN	SINGAPORE
164	KNA	SAINT KITTS AND NEVIS
165	SLE	SIERRA LEONE
166	SLO	SLOVENIA
167	SMR	SAN MARINO
168	SOL	SOLOMON ISLANDS
169	SOM	SOMALIA
170	SRB	SERBIA
171	SRI	SRI LANKA
172	STP	SAO TOME AND PRINCIPE
173	SUD	SUDAN
174	SUI	SWITZERLAND
175	SUR	SURINAME
176	SVK	SLOVAKIA
177	SWE	SWEDEN
178	SWZ	SWAZILAND
179	SYR	SYRIAN ARAB REPUBLIC
180	TAN	TANZANIA

No.	Code	Country
181	TGA	TONGA
182	THA	THAILAND
183	TJK	TAJIKISTAN
184	TKM	TURKMENISTAN
185	TLS	TIMOR-LESTE
186	TOG	TOGO
187	TPE	CHINESE TAIPEI
188	TRI	TRINIDAD AND TOBAGO
189	TUN	TUNISIA
190	TUR	TURKEY
191	TUV	TUVALU
192	UAE	UNITED ARAB EMIRATES
193	UGA	UGANDA
194	UKR	UKRAINE
195	URU	URUGUAY
196	USA	UNITED STATES OF AMERICA
197	UZB	UZBEKISTAN
198	VAN	VANUATU
199	VEN	VENEZUELA
200	VIE	VIETNAM
201	VIN	ST VIN. & GRENADINES
202	YEM	YEMEN
203	ZAM	ZAMBIA
204	ZIM	ZIMBABWE
205	MAC	MACAU, CHINA



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